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UNIVERSITY OF DAYTON
DAYTON, OHIO
MINUTES OF THE ACADEMIC SENATE
3:00 p.m., March 20, 2009
KU 331

Senators Present: C. Bowman, L. Cook, D. Darrow (presiding), G. Doyle, J. Huacuja, V. Jain, P. Johnson, N. Jolani, R. Kearns, G. Knape, L. Laubach, F. Martin, H. McGrew, M. Moss, L. Snyder, S. Swavey, K. Trick

Senators Absent: A. Abueida, P. Benson, D. Biers, T. Brady, M. Daniels, B. Duncan, C. Duncan, T. Eggemeier, J. Firestone, R. Frasca, H. Gauder, J. Greenlee, A. Jipson, L. Kloppenberg, T. Lasley, R. Marek, D. Poe, A. Reichle, S. Richards, J. Saliba, A. Seielstad, M. Shank

Guest: D. Bickford (Assoc Provost), J. Farrelly (Faculty Board)

1. Opening Prayer: Senator McGrew opened the meeting with a prayer.

2. Roll Call: Seventeen of thirty-nine Senators were present. There was no quorum present.

3. Minutes: Approval of the minutes of February 20, 2009 was postponed due to lack of a quorum.

4. Announcements:

a. The spring faculty meeting has been moved from April 3 to May 5 so that the administration can give details on the incoming 2009 freshmen class.

b. The Academic Senate elections are complete. All of those elected accepted the position. Some SGA senators have also been elected.

c. SGA is establishing a senator position to represent Allied Professions. It will require an amendment to their constitution. Eventually, SGA will request that this new SGA senator be admitted as a senator on the Academic Senate. Such a move would require an amendment to the Constitution of the Academic Senate, which requires a vote by the faculty.

5. Report: Updating the Faculty Handbook

In September of 2008 Jim Farrelly was asked to head up a team to review the Faculty Handbook from the view of making it more complete, user-friendly, searchable, and containing links to the Academic Senate Web page and other sources of information. He has been working with Joe Untener and James Olive.

At this point a revised structure of fourteen major sections has been identified, and each section contains multiple topics. It was noted that many of the descriptions in the present Handbook are outdated and need to be revised, e.g. the 1970 document on the "Nature of the Position of the Department Chairperson" which no longer accurately defines the position and duties of the chairpersons in 2009.

Some of the policies in the Handbook will, no doubt, need to be revised, which will require approval of the Academic Senate.

Question: Is the recently passed Student Honor Code in the Faculty Handbook?

Answer: No, but it will be linked to the Academic Senate Web page that contains the document.

Suggestion: A process should be established that indicates how changes can be made to the Handbook.

It was pointed out that the Faculty Handbook should clearly specify distinctions between ranked faculty and the other titles that fall into the category of instructional staff. Titles for visiting professors all types should also be uniform across units. Also, the percentage of lecturers specified in the present Handbook is not being enforced.

Suggestion: The Faculty Handbook should be linked to all relevant Academic Senate documents.

Suggestion: Upon completion of this revised Faculty Handbook, a paper copy should be placed in the university archives.

It is expected that the revised Faculty Handbook with the new structure will be on-line by August 2009, and recommendations for Senate action will be sent to ECAS.

6. Committee Reports: None

7. Adjournment: The meeting was adjourned at 3:55 pm

Respectfully submitted by: George R. Doyle, Jr., Secretary of the Senate